

VERNON ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Steve Griffin, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6) (A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional):

Response: The mission of the Family Engagement Plan is to strengthen family involvement and family empowerment in the school by coordinating and integrating parental involvement strategies with School Improvement, Title I, Title II, Title IV, Title VI and community involvement activities.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The VES School Advisory Council and PTO are organizations in which parents work closely with the school regarding decisions. VES PTO and School Advisory invite parents to participate in school decisions with school officials. Invitations were extended in the school newsletter (available weekly online), at orientation, on the school website, and by an email to all staff members. PTO and SAC officers and members were elected. Parent Involvement members were chosen in the same way as School Advisory. Parents will be encouraged to share ideas through PTO, SAC, or simply meeting with school officials. SAC reviews the School Improvement Plan and Family Engagement Plan yearly and adds input as to what goes into the plans, necessary improvements and parent needs. All decisions will be recorded in the minutes. Due to COVID-19, all meetings will be zoomed for parents and community members to participate virtually in addition to a meeting on campus. Participants can attend either way..

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e) (4)].

count	Program	Coordination
1	Literature	Pamphlets and county wide literature are on display in the VES front office for parents to take.
2	Literacy Night activities	Speakers are available with information and guidance on how to help their children more effectively.
3	Conferences	Teachers and the guidance counselor use conferences to exchange information with parents to assist students in all aspects.
4	Library Nights	Parents come to the library at night to read and reinforce reading while having an opportunity to purchase books.
5	Field Day	Parents are invited to watch their children participate in physical activities and value the importance of collegiality.
6	Grade level parent nights	Parents are invited to hear and learn about grade level standards, classroom structure and work which is done at home.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequate Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c) (1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Orientation will be held to introduce parents to Title 1 program information.	Administration/Academic analysts	Before school-	Attendance/discussions

2	School Advisory Meetings to discuss SIP and PIP and activities to help parents and students.	Administration	First 9 weeks	Attendance/ minutes
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Due to COVID-19 and a semi-closed campus, parent involvement will look different this year. Orientation is provided in the daytime at the beginning of the school year. Parents are given specific information pertaining to the school in a newsletter form and then meet with teachers for grade specific information, inclusive of expectations and requirements from the district and state levels. Conferences are available at the parent's convenience and are encouraged. Teachers are required to have one conference per semester. Teachers may meet with parents traditionally or virtually. School Messenger Telephone Service, weekly updated webpage, weekly newsletters, and e-mail are provided to aid parents as well. PTO, SAC, and parent night meetings are scheduled in the afternoons with advance notice for parents to make plans to attend. Innovative Learning Environment (ILE) families, who choose to continue their education at home, utilize zoom meetings with parents and communicate frequently. This year VES has also started an official Facebook page monitored by school administration that posts information for the VES community.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Weekly newsletters	Administration/ office secretary	Keeps parents informed of parent involvement activities and information that will assist students in their success. Website information, parent portal information, SAC meetings, PTO meetings, Math nights, Literacy nights, Science nights, Literacy nights, Open House, etc.	Is posted on the school website each Friday and is also posted on the official Facebook page of VES. Printed copies available upon request.	Survey results
2	Literacy Night and Week	Academic Analysts	Helps parents become informed of grade level standards and expectations. Demonstrates lessons so that parents are aware of how their children are taught in the Language Arts block. Gives strategies and resources to assist students at home with language arts and social studies assignments.	Twice a year/once a year	Participation/attendance

3	Website/ VES Facebook Page	Assistant Principal/PTO volunteer	Links are available to educational sites, Wonders Reading Curriculum links, Go Math curriculum links, teacher assignments, classroom information and helpful hints. Parents will be able to access the wealth of information to help their children with school work at home and to better understand the curriculum content taught at school.	Continuous	Web hits/word of mouth
4	Bookfair/ Parent's Night	Media Specialist	Helps parents become more involved with their child's reading goals through Accelerated Reader. It encourages parents to purchase books and read with their children as well as encourage parents to foster a love for reading in their children.	Twice a year	Bookfair sales, AR goal reports
5	Grade Level Night	Admin Academic Analysts	Inform parents of standards and changes to grading practices.	Once a year	Participation
6	Sending home all electronic book passwords	Teachers/ Academic Analysts	Inform parents of technology resources, games, and books to reinforce the standards	As needed	Log in logs
7	Innovative Learning Environment	Teachers	Teachers have interactive classrooms, including google classrooms and utilize flvs curriculum to interact and teach students and parents.	Weekly	Parent feedback Grades Assessment Scores

			Zoom meetings and DBAs are used to ensure students understand content and parents understand how to assist their students.		
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Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e) (3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	New Teacher Academy Program	Academic Analyst/District Office	Teachers will be able to understand the importance of parental involvement and their response to parents. New teachers will also focus on best practices for teaching and learning the highly effective practices.	Throughout first year	More frequent and effective conferences and communication
2	El-Ready and training	Academic Analysts	Teachers will be able to print reports for parents and follow children as they academically progress through assessments in Math and Reading. Parents can see (through the report) the specific skills and needs of their child.	Preschool and in the spring.	Teacher/Admin feedback
3	uPar and Snap and Read training, grades 3-5	Regional directors and Analyst	Teachers will be trained on how to give the uPAR placement assessment and to use the reading tool to determine if students would benefit from the Snap and Read Program using text talk or adult voice talk for any document. This is for all students. Parents will be notified of this new resource which is available to them on their home device as well.	Oct. to end of year	Increased grades

4	Learning Ally 1-5	Company representative and analysts	Teachers of ESE students and MTSS students will be trained on how to use this program to support struggling students. Parents will be notified of this new resource which is available to them on their home device as well.	Sept. to end of year	Increased grades
5	Google Training	Data Center	Teachers will be trained on proper use of the Google platform. This includes: Google Classroom, Forms, Docs, Drive, Sheets, and Meets	Preplanning	Increased grades
6	MELD Training	PAEC	Teachers will learn different communication methods to reach students who do not communicate well, specifically nonverbal students.	Throughout the year	Teacher records
7	FLVS Training	PAEC/FLVS	Teachers will learn how to navigate and use the FLVS program with students. ILE (Innovative Learning Environment) Students who are at home are utilizing the FLVS curriculum. Teachers are facilitators of the curriculum. They learned best practices for student communication, parent communication, sending emails, completing DBAs (discussion based assessments), grading, and testing.	Beginning of the year As needed	Student, Parent, Teacher Feedback Teacher Notes Logs Assessments

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: As applicable, parents will be invited to participate in more parent/ student education nights including Writing, Science, Math, and Literacy education. Parents and staff will be polled about the best times for more parent involvement as parents are encouraged to access the standards and activities students are being taught and tested on.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c) (4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b) (2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c) (5)].

Response: Communication at VES is varied in order to try to reach everyone. We use the School Messenger Telephone System to call, text, and e-mail everyone with a valid phone number or e-mail address and inform them of announcements, current events, important dates, assessments, report cards and other school information. We have a website that is continuously updated and provides staff e-mail links, and links to classroom websites. We place important information in the newspaper and online news sources. We have a sign in front of the campus that has monthly dates and events listed. We also have a weekly newsletter that is posted on the VES website and official FB page.

Parents are invited to attend any and all meetings regarding education traditionally or virtually. Due to COVID-19 we have limited parental activity on campus as we implement social distancing and masks for those who desire to wear one. Necessary educational links are provided on our website and available in hard copy upon request.

All teachers have a minimum of one parent conference each semester, when possible. Many teachers use REMIND and Class Dojo to constantly keep in contact with parents and have documentation. Teachers have also created websites through Google classroom to help parents and students keep up with and access the curriculum and standards. Innovative Learning Environment (ILE) teachers and parents are in constant communication as teachers have to account for daily log ins and assignments.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: VES is a fully accessible handicap facility. The district provides interpretation, when necessary and possible, for parents who are not fluid in the English language enough to understand what is being discussed. ESOL teachers are available in all grade levels, and these teachers have been trained to communicate with such individuals. We provide all documents in hard copy as well as online when requested. Teachers also create individual classroom notes, newsletters, and/or announcements that explain information to parents in a way that they will understand when applicable. Parents are encouraged to reach out to the school with any and all questions if they are unclear about any information that was disbursed.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

☒ Not Applicable
