

VERNON ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Steve Griffin, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6) (A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The mission of the Parent Involvement Plan is to strengthen family involvement and family empowerment in the school by coordinating and integrating parental involvement strategies with School Improvement, Title I, Title II, Title IV, Title VI and community involvement activities.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The VES School Advisory Council and PTO are organizations in which parents work closely with the school regarding decisions. VES PTO and School Advisory invite parents to participate in school decisions with school officials. Invitations were extended in the school newsletter (goes home with each child every Friday), at orientation, on the school website, and by an email to all staff members. PTO and SAC officers and members were elected. Parent Involvement members were chosen in the same way as

School Advisory. Parents will be encouraged to share ideas through PTO, SAC, or simply meeting with school officials. SAC reviews the School Improvement Plan and Parent Involvement Plan yearly and adds input as to what goes into the plans, necessary improvements and parent needs. All decisions will be recorded in the minutes.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e) (4)].

count	Program	Coordination
1	Literature	Pamphlets and county wide literature are on display in the VES front office.
2	Literacy Night activities	Speakers available with information and guidance on how to help their children more effectively
3	Conferences	Teachers and the guidance counselor use conferences to exchange information with parents to assist students in all aspects
4	Voluntary Pre-K	Students are taught using a curriculum that guides them into kindergarten readiness in public school.
5	Library Nights	Parents come to the library at night to read and reinforce reading while having an opportunity to purchase books.
6	Field Day	Parents are invited to watch their children participate in physical activities and value the importance of collegiality.
7	Grade level parent nights	Parents are invited to hear and learn about grade level standards, classroom structure and work which should be done at home.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c) (1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Orientation will be held to introduce parents to Title 1 program information.	Administration/Academic analysts	Before school-	Attendance/discussions
2	PTO meetings to discuss SIP and PIP, activities to assist parents and students with school work.	Administration	First 9 weeks	Attendance/ discussions
3	School Advisory Meetings to discuss SIP and PIP and activities to help parents and students.	Administration	First 9 weeks	Attendance/ minutes

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Orientation is provided in the daytime at the beginning of the school year. Conferences are available at the parent's convenience. School Messenger Telephone Service, weekly updated webpage, weekly newsletters, and e-mail are provided to aid parents as well. PTO, SAC, and parent night meetings are scheduled in the afternoons with advance notice for parents to make plans to attend. This year we have also started an official Facebook page monitored by school administration that posts information to the community.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Weekly newsletters	Administration/office secretary	Keeps parents informed of parent involvement activities and information that will assist students in their success. Website information, parent portal information, SAC meetings, PTO meetings, Math nights, Literacy nights, Open House, etc.	Is posted on the school website each Friday and is also posted on the official Facebook page of VES. Printed copies available upon request and one newsletter is sent home with students once a month.	Survey results
2	Literacy Night, and Literacy Week	Academic Analysts	Helps parents become informed of grade level standards and expectations. Demonstrates lessons so that parents are aware of how their children are taught in the Language Arts block. Gives strategies and resources to assist students at home with language arts and social studies assignments. Also update the Academic Analyst page on VES website that has links to various parent resources.	Twice a year/once a year	Participation/attendance
3	Website	Assistant Principal	Links are available to educational sites, HMH Reading Curriculum links, Go Math curriculum links, teacher assignments, classroom information and helpful hints. Parents will be able to access the wealth of information to help their children with school work at home and to better understand	Continuous	Web hits/word of mouth

			the curriculum content taught at school.		
4	Bookfair/ Parent's Night	Media Specialist	Helps parents become more involved with their child's reading goals through Accelerated Reader. It encourages parents to purchase books and read with their children as well as encourage parents to foster a love for reading in their children.	Twice a year	Bookfair sales, AR goal reports
5	Parent Night	Admin/Academic Analysts	Inform parents of standards and changes to grading practices.	Once a year	Participation
6	Sending home all electronic book passwords	Teachers/ Academic Analysts	Inform parents of technology resources, games, and books to reinforce the standards	As needed	Log in logs

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e) (3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	New Teacher Induction Program	Academic Analyst/ District Office	Teachers will be able to understand the importance of parental involvement and their response to parents. New teachers will also focus on best practices for teaching and learning the highly effective practices.	Throughout first year	More frequent and effective conferences and communication
2	I-Ready training	Academic Analysts	Teachers will be able to print reports for parents and follow children as they academically progress through assessments in Math and Reading. Parents can see (through the report) the specific skills and needs of their child.	Preschool and in the spring.	Teacher/Admin feedback
3	HMH Reading curriculum unpacking the new curriculum	Academic Analysts, HMH specialists	Teachers will take time to explore all the parts of the HMH Reading curriculum, analyzing standards taught and resources to help those who need support as well as those who need enrichment.	Fall semester	Teacher feedback

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: As Title 1 money becomes available parents will be invited to participate in more parent/ student education nights including Writing, Science, Math, and Literacy education. Parents and staff will

be polled about the best times for more parent involvement as parents are encouraged to access the standards and activities students are being taught and tested on.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c) (4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b) (2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c) (5)].

Response: Communication at VES is varied in order to try to reach everyone. We use the School Messenger Telephone System to call and e-mail everyone with a valid phone number or e-mail address and inform them of events, report cards and other school information. We have a website that is continuously updated and provides staff e-mail links, articles in the newspaper and online news sources, a sign in front of the campus and a weekly newsletter that is posted on the VES website and official FB page and distributed to each student once a month.

Parents are invited to attend any and all meetings regarding education traditionally or virtually. Due to COVID-19 we have limited parental activity on campus as we implement social distancing and masks for those who desire to wear one. Necessary educational links are provided on our website and available in hard copy upon request.

All teachers have a minimum of one parent conference each semester, when possible.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: VES is a fully accessible handicap facility. The district provides interpretation, when necessary and possible, for parents who are not fluid in the English language enough to understand what is being discussed. ESOL teachers are available in all grade levels, and these teachers have been trained to communicate with such individuals. We provide all documents in hard copy as well as online when requested.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:
☒ Not Applicable

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.



Vernon Elementary School
3665 Roche Avenue
Vernon, Florida 32462

Steve Griffin, Principal
Latina English, Assistant Principal

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VES School Advisory Council Agenda
Tuesday, September 7, 2021

- A. Welcome- Mr. Griffin/Ms. English
- B. Vote on Members
- C. Elect Officers- Pres, Vice, Secretary
- D. Discuss VES Compact
- E. Discuss School Improvement Plan/ input/ address questions
- F. Discuss Parent Family Engagement Plan/ input/address questions
- G. Budget
- H. Yearly projects/goals
- I. Next meeting date- tentatively December, set other meetings/times
- J. Other Discussion
- K. Adjourn



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September 7, 2021

VES SAC Minutes

- A. Members Present: Gail Best, Vicki, Burger, Debbie Bush, Latina English, Steve Griffin, Kaye Haddock, Karen Ledet, Renea McKenzie, Angela Newcomb, Annette Nichols, Timothy Pickens, Carolyn Poppell, Gail Seaboch

Members Absent: Steve Griffin

B. New Business:

1. Call to Order at 3:15 p.m.
2. Vote on Members- all present and those who signed up
 - a. Motion- Gail Best
 - b. Second- Annette Nichols
3. Elect Officers
 - a. Pres- Gail Seaboch
 - b. Vice President- Angela Newcomb
 - c. Secretary/Treasurer- Gail Best
 - d. Motion- Gail Best
 - e. Second- Annette Nichols
4. Discuss VES Compact
 - a. Motion to Approve- Kaye Haddock
 - b. Second- Angela Newcomb
5. Discuss School Improvement Goals
 - a. Handout (Data from Last Year) passed to all members.
 - b. Focus on 5th grade in both ELA and Math this year. MTSS (Multi tiered system of supports) will look different in Grades 3-5 with students traveling to the class or teacher or para that will specifically address their need as prescribed by their teachers and agreed upon in their MTSS meetings. Those students not in MTSS will receive enrichment during this time. The multiple fluid groups include: Challenge, Difference Makers, Reading only, Math only, and then Reading and Math.
 - c. Motion to approve: Karen Ledet
 - d. Second: Gail Seaboch
6. Discuss Parent Involvement: Parent Input for Parent Family Engagement Plan
 - a. Grade level pamphlets
 - b. Refreshments offered
 - c. Third grade parent night to include 2nd graders. Face to Face- know standards. This is what has to happen- pass FSA or go to summer school. There are so many ways to fail 3rd grade.

- d. Idea: make a video but many do not have internet. It could be placed on a website. One could record the parent night live stream.
 - e. Science fair is no longer after FSA (FSA being later in the year).
 - f. Bingo for Books in January for Literacy night. Break out sessions for literature content/instruction
 - g. Previously afterschool dollars were used to fund.
 - h. Drawing for a gift card
 - i. PTO said they would purchase whatever was deemed necessary.
7. Budget
- a. There was approximately \$300 in the budget.
 - b. Not enough for a projector and enough for one document camera. The consensus of the group was that there may be a need later so funds should be spent at a later date.
8. Yearly Project /Goals Update:
- a. Headphones: Kindergarten asked for headphones. Grades 1 and 2 did not. At this time none have been found that are deemed durable. Earbuds get nasty. Lice and wax are concerns. Yellow was durable for fifth grade classes.
9. Other Discussion: None
10. Next meeting Date: December 13, 2018. The February meeting will be on the 19th. The group will wait to settle the April date.
11. Adjourn
- a. Motion to adjourn: Gail Best
 - b. Second: Karen Ledet



**Vernon Elementary School
2021-2022 Title I Compact**



This compact recognizes the shared responsibility of the school, home, and student for high student academic achievement.

Vernon Elementary School agrees:

- To provide a safe environment conducive to learning.
- To provide high-quality curriculum and instruction that enables students to meet high standards.
- To respect and value the wide variety of cultural differences of students and families.
- To communicate effectively and frequently with students and their families regarding individual student progress, as well as opportunities to be meaningful partners in learning.
- To promote a family-friendly atmosphere.

The Parent / Guardian / Family agrees:

- To be sure the student attends school regularly, is on time, prepared, and dressed appropriately.
- To monitor homework assignments and sign daily correspondence papers with VES.
- To read with the student on a regular basis and monitor TV watching at home.
- To supervise the student's positive use of extracurricular time.
- To visit and communicate with the school frequently and conference with the teacher at least each semester.
- To volunteer or assist the school as often as possible and ask for assistance from the school when needs arise.

The Student agrees:

- To attend school regularly, be on time, prepared, and dressed appropriately.
- To do their best to complete all assignments and to ask for help when needed.
- To obey the school rules and show respect for all people.
- To report dangerous situations or problems to the school and/or parents.
- To take pride in the school, home, and community and be willing to strive for excellence.

Principal

Date

Parent/Guardian

Date

Student

Date